

Republic of the Philippines  
 Calamba Water District  
 Lakeview Subd., Halang, Calamba City  
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**Minutes of the Pre-Bid Conference for the  
 SUPPLY OF LABOR AND MATERIALS FOR  
 SERVICE CONNECTION INSTALLATION  
 AND FOR THE REPLACEMENT OF FIFTEEN (15)  
 YEARS AND ABOVE WATER METER AND  
 INSERT (BIDDING) (CWD 26-2019)  
 (ABC Php 16,843,288.92)**

Present were:

ENGR. JOSELITO A. GILLERA	----	BAC Vice Chairman
MS. REMEDIOS L. MARFORI	----	BAC Member
MS. MERCEDES A. CARREON	----	BAC Member
MS. CARMELA M. ELEPAÑO	----	BAC Member
ENGR. ELIZALDY O. NOVILLOS	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretary

Absent:

MR. EDWIN L. CARTAGO	----	BAC Chairman
MR. ALEX ESPIEL	----	CWD Association

End User:

ENGR. RANELY S. CARTAGO	----	Engineering Department Manger
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Bidder/s:

1. Two Pillars Construction Services	----	Mr. Mikhail Tabucal
2. Two Pillars Construction Services	----	Mr. Emil John Gannaban

**1. I. BUSINESS MATTERS:**

1. There being a quorum, the **pre-bid conference** for the **Supply of Labor and Materials for**
2. **Service Connection Installation and for the Replacement of Fifteen (15) Years and**
3. **Above Water Meter and Insert (Bidding) (CWD 26-2019)** started at exactly 02:33PM on
4. August 7, 2019, at the 2nd Floor of CWD Warehouse Building, Lakeview Subdivision
5. Halang Calamba City, Laguna.

**6. II. MEETING PROPER**

7. Since the Chairman is still on a separate meeting during the time of the pre-bid conference,
8. Engr. Gillera being the Vice Chairman presided the meeting.
9. Engr. Gillera acknowledged the prospective bidders and cited that the ABC for the project is
10. Php 16,843,288.92.
11. The body was notified that the delivery period will be discussed with the end user for the
12. possible issuance of bid bulletin.
13. The cost of the bidding documents amounting to Php 25,000.00 was likewise mentioned.
14. The prospective bidders were reminded of the scheduled opening of bid; that a pass/fail
15. criteria shall be observed and any missing document is a ground for disqualification.
16. It was also emphasized that one (1) original and three (3) copies of the original documents
17. must be submitted.
18. In addition, it was stressed that sub-contracting is not allowed.
19. On item number 3 of Clause 28.2 Section III Bid Data Sheet – it was clarified that a certified
20. true copy of the document shall be submitted.
21. With regards to Clause 31.4 (f) of Section III Bid Data Sheet – the Vice Chairman has
22. explained that the documents listed therein shall be submitted by the lowest calculated
23. and responsive bid prior to contract signing.

24. On construction schedule - It was discussed that the construction schedule for service
25. connection installation will be based on new connections accepted while there should be a
26. standard schedule for the replacement of water meters.
27. The documents being required by CWD Legal Counsel in the preparation of contract
28. agreement were likewise mentioned by Engr. Gillera.
29. On permits – It was expounded that CWD shall provide the necessary permits and supporting
30. documents related to the installation of new water connections.
31. On the other hand, CWD shall serve notices to concerned concessionaires regarding the
32. replacement of water meters.
33. The prospective bidder was informed that they can raised issues concerning security and
34. problems in the replacement of water meters.
35. The prospective bidders were informed that a pre-construction meeting will be conducted
36. with the winning bidder.
37. Additionally, the prospective bidder was notified that no valve is installed at the tapping
38. point, off-peak hour pressure is around 50 PSI, all pages of the submitted documents must be
39. signed by the authorized representative, and coldmix asphalt and schedule 40 G.I shall be
40. used.
41. Pertaining to replacement of water meters – only the water meters will be replaced by the
42. winning bidder; that tail piece and valve shall be provided by CWD.
43. Moreover, it was clarified that the term of contract can be extended until the total number of
44. required installed applications are achieved.
45. Similarly, it was discussed that installation of water connection must be done within three (3)
46. days upon payment of application.
47. Additionally, the prospective bidder was notified that boring is seldom performed depending

48. on the area being applied for; that meter numbers and corresponding documents will be

49. provided to the winning bidders, and that the replaced water meters will be surrendered to .

50. CWD.

51. Finally, it was discussed that in case of works during weekends, the needed materials will be

52. issued during Fridays at CWD warehouse.

53. There being no other matters to be discussed, the **pre-bid conference** for the **Supply of**

54. **Labor and Materials for Service Connection Installation and for the Replacement of**

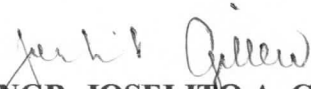
55. **Fifteen (15) Years and Above Water Meter and Insert (Bidding) (CWD 26-2019)** was

56. adjourned at exactly 03:28PM.

57. I hereby certify to the correctness of the foregoing minutes.

  
**RONNIE G. SIERVA**  
BAC Secretary

Noted by:

  
**ENGR. JOSELITO A. GILLERA**  
BAC Vice Chairman

Cc: OGM \_\_\_\_\_

BOD \_\_\_\_\_